



# OVERSIGHT CREW

A BRIEF EXPLANATION OF  
REQUIREMENTS FOR ENTERING  
SOUTH AFRICA DURING COVID

12 NOVEMBER 2020

### S.11.1.a – OVERSIGHT CATEGORY

(Client | Agency | Director | DOP | Photographer | Production staff | Post Supervisors | Production designer etc.)

This is a visitor's visa, which is given upon arrival in SA for those coming from visa exempt countries. This visa is valid for a stay of no longer than 90 days and cannot be extended.

#### What is required to enter SA at immigration:

You will need to print copies of the following documents and carry it with you when entering South Africa:

- **PCR Test** - Proof of a medical Covid 19 Test (**PCR TEST**) – this needs to be done a no later than 72 hours prior to departure of country of origin. You will need to present a medical certificate stating that you are negative in English, **signed and dated by the medical authority** who performed the test (please ensure you can clearly see the date of the test)
- **LOA (Letter of Authorisation)**, your Juice team will apply for on your behalf. Please ensure this is printed in COLOUR
- **Proof of travel / medical insurance** – which states you will be covered for a Covid test, medical expenses and quarantine costs should you get infected with Covid 19 whilst in South Africa.
- **Proof of accommodation**
- **Return ticket**
- **Yellow fever certificate** (only required if you have travelled to a territory which has yellow fever in the last 6 months – you will be required to present your immunisation certificate)
- **Valid Passport**
  - must contain 2 x blank consecutive and opposite pages marked visa
  - must be valid for at least 30 days after date of departure

**In order for us to apply for your LOA please follow the steps below:**

Email your Juice team a clear, electronic copy of the following documents for the full international contingency:

- passports
- confirmed flight arrival and departure dates
- job title/designation

We can then start the application process for the Letter of Authorisation (LOA) for each person arriving.

Please note that your arrival date needs to be accurate. We will have to reapply for the LOA should your dates change.

Please speak to your Juice team regarding the timeline as to when they will begin the application process for the LOA.

The LOA office is only open weekdays between 09h00 and 17h00 and need 24 hours to issue the LOA once your application has been submitted.

**Please note:**

- You will be asked to download the SA Covid tracking app upon arrival.
- You will be screened for Covid (temp taken / questions asked). Should you be found to have a temperature or be displaying Covid symptoms you will be required to quarantine in your accommodation until you can provide a negative Covid test result.
- Test results currently take between 24 – 48 hours to obtain.

IT IS IMPORTANT WHEN YOU ENTER THE COUNTRY, IF ASKED, THAT YOU ARE HERE TO “**OVERSEE**” A FILM SHOOT.

TO AVOID ANY ISSUES, PLEASE DO NOT USE THE WORD “**WORK**”.





# SPECIALIST CREW

A BRIEF EXPLANATION OF  
REQUIREMENTS FOR ENTERING  
SOUTH AFRICA DURING COVID

12 NOVEMBER 2020

## **S.11.2 – SPECIALIST CATEGORY**

**(1<sup>st</sup> AD | Stylist | Editor only if cutting in SA | Talent | Technicians etc.)**

*PLEASE NOTE SHOULD YOU BE THE BEARER OF A PASSPORT WHICH REQUIRES PRE-APPLICATION FOR A VISA TO ENTER INTO SOUTH AFRICA, YOU WILL NEED TO MAKE APPLICATION AT THE SOUTH AFRICAN EMBASSY IN YOUR COUNTRY OF RESIDENCE.*

- This is a work authorisation that is given for a stay of no longer than 90 days. It can be extended once – under special conditions... please do not deem this a long stay visa! This needs to be issued at the SA Embassy in the traveller's home country or country of permanent residence (proof of residence needs to be provided). Your Juice team will apply for your LOA, which will need to accompany the required paperwork when applying.
- Processing time is meant to be 5 working days, but we advise that you allow between 6 – 10 working days to process the application, and most embassies insist on the application being handed in by the applicant in person and not a 3<sup>rd</sup> party. The SA Embassy will stamp the traveller's passport.

### **PROCEDURE FOR APPLYING FOR A SECTION 11(2):**

#### **STEP 1:**

Email your Juice team a clear, electronic copy of the following documents for the full international contingency:

- passports
- confirmed flight arrival and departure dates
- job title/designation

We can then start the application process for the Letter of Authorisation (LOA) for each person arriving. Please note that your arrival date needs to be accurate. We will have to reapply for the LOA should your dates change. Please speak to your Juice team regarding the timeline as to when they will begin the application process for the LOA. The LOA office is only open weekdays between 09h00 and 17h00 and need 24 hours to issue the LOA once your application has been submitted.



## **STEP 2:**

**Submit all documents listed below in person at the South African consulate:**

The documents listed below must accompany your application at the relevant South African Embassy.  
Each individual must apply in person.

**Processing time is meant to be 5 working days, but we advise that you allow between  
6 – 10 working days**

**NB: PLEASE REQUEST AN S11 (2), WHICH WILL BE VALID FOR 90 DAYS FROM DATE OF APPLICATION**

- **LOA (Letter of Authorisation)**, your Juice team will apply for on your behalf.  
Please ensure this is printed in COLOUR
- **Proof of travel / medical insurance** – which states you will be covered for a Covid test, medical expenses and quarantine costs should you get infected with Covid 19 whilst in South Africa.
- **Proof of accommodation**
- **Return ticket**
- **Yellow fever certificate** (only required if you have travelled to a territory which has yellow fever in the last 6 months – you will be required to present your immunisation certificate)
- **Valid Passport**
  - must contain 2 x blank consecutive and opposite pages marked visa
  - must be valid for at least 30 days after date of departure
- **DHA84 Document.**  
We will provide you with the template of this document, that you will need to complete for each person travelling to South Africa. Needs to be completed in black ink and carried with you when entering the country.

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  - must contain 2 x blank consecutive and opposite pages marked visa
  - must be valid for at least 30 days after date of departure



## How to complete the DHA 84 document

- Fill in form in **Black Ink**
- Page 1: fill in details as requested
- Page 2:
  - fill in details as requested
  - employer: Foreign Production Company employing you, and their address and phone details
- Page 3:
  - Date of arrival: as per e-ticket
  - Place of arrival: port of entry: e.g.: Cape Town International Airport, Oliver Tambo International Airport, etc
  - Residential Address: Hotel address
- Page 6: name and sign